

Request for Qualifications – Independent Compliance Officer Services

The Rochester Joint Schools Construction Board is seeking the services of an independent compliance officer firm with expertise in business and workforce compliance monitoring, data tracking and verification, accounting, reporting, forensic analysis and community outreach for Phase 3 of the Rochester Schools Modernization Program (“RSMP”) of the Rochester City School District and the City of Rochester. Phase 3 of the RSMP includes up to 12 schools up to a total cost of \$475 million. The independent compliance officer shall provide business utilization monitoring and reporting, workforce participation monitoring and reporting, field verification, certified payroll review, MWBE/DBE training and support, program report verification, and community outreach services throughout Phase 3 of the RSMP as described in the Request for Qualifications.

For a copy of the Request for Qualifications, please visit: <https://www.rcsdk12.org/rsmp>.

Minority Owned Entities Subcontracting Goal: 17%

Women Owned Entities Subcontracting Goal: 10%

Disadvantaged Business Entities Subcontracting Goal: 3%

Small Business Entities Subcontracting Goal: 3%

Due date: 02/02/2022 by 2:00 PM

Contract term: Five years

Contact: Allen K. Williams, Program Coordinator

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EVENT	DATE
Issue RFQ	January 3, 2022
Individuals/Firms confirm interest in submitting a SOQ	January 17, 2022
RFQ Clarification Questions Due	January 17, 2022 by 4 p.m. EDT
RFQ Clarification Answers Provided	January 24, 2022
Pre-Submission Conference Attendance Notification Due	January 25, 2022 by 10 a.m. EDT
Pre-Submission Conference (non-mandatory)	January 26, 2022 at 1 p.m. EDT
Deadline for receipt of RFQ Responses	February 2, 2022 by 2 p.m. EDT
Announcement of Short List	February 16, 2022
Individual/Firms Confirm Interest in Submitting Proposal	March 1, 2022
RFP Clarification Questions Due	March 1, 2022 by 4 p.m.
RFP Clarification Answers Provided	March 8, 2022
Deadline for receipt of RFP Responses	March 14, 2022 by 2 p.m. EDT
Interviews with Short Listed Firms	Week of March 21, 2022
Contract Award (anticipated)	April 4, 2022